



TOWN COUNCIL

3 January 2024

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Full Town Council at which your attendance is summoned, will be held at the **Bitton House, Bitton Park Road, Teignmouth, TQ14 9DF** on **Tuesday, 9th January, 2024** at **6.00 pm** to transact the business specified in the following Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: The Mayor and Members of Teignmouth Town Council as follows:

Councillors J Atkins (Chair), C Williams (Vice-Chair), L Chasteau, D Cox, M Jackman, J Jackson, P Lloyd, C Myers, R Phipps, V Rudge S Walsh and D Comer



For information – to be taken as read:

- 1** ***Declarations of Interest*** – Members are reminded that they should declare any interests at agenda item 3 in respect of the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2** ***Items requiring urgent attention*** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3** ***The Freedom of Information Act 2000*** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4** ***The Data Protection Act 2018*** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 5** ***Mobile telephones*** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6** ***Recording*** this meeting will be recorded.
- 7** ***Public Participation:***
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, Members of the public wishing to do so should inform the clerk before the meeting commences. The comments of members of the public and electors of the parish who speak before the start of the meeting will not form part of the Minutes of the meeting.



Council not in Formal Session

Moment of reflection

For Councillors and Members of the Public Prior to the commencement of the Full Council meeting, for those who wish to do so, there will be a short period of reflection or prayer given by the appointed Mayoral Chaplain to which all are invited.

Please note; *Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the agenda of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town council. Members of the public wishing to speak are to inform the Town Clerk before commencement of the meeting.*

Questions and Statements Public Time

In accordance with Standing Order No. 3j, the mayor will invite members of the public registered to ask questions. or make statements.

Police Report

To receive a report from our local Policing team.

County Councillor Reports (if any)

To receive reports from Devon County Councillors representing Teignmouth

District Councillor Reports (if any)

To receive reports from Teignbridge District Councillors representing Teignmouth

Town Councillor Reports (if any)

To receive reports from Town Councillors Reports from Outside Bodies (if any) To hear reports from any outside bodies including those of which the member is the Town Council nominated representative.



A G E N D A

PART I

(Open to the Public)

TO THE CHAIRMAN AND MEMBERS OF TEIGNMOUTH TOWN COUNCIL

You are hereby summoned to a meeting of the Town Council to be held on 9th January 2024 at 6.00pm in the Council Chambers, Bitton House to transact the business as specified in the agenda below.

Please note:

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

I Wedlake Clerk

Council in Formal Session - Part 1

1. **Use of Mobile Phones**

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

2. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

3. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

4. **Dispensations**

To receive and consider requests for dispensation (if any).

5. **Clerks report** (Pages 13 - 14)

6. **List of payments** (Pages 15 - 18)

To receive and approve the list of payments for November.



7. **Minutes** (Pages 19 - 22)

To approve, sign and adopt the minutes of the Council meeting held on 19/12/2023.

8. **Minutes from Extraordinary Finance meeting of 19th December 2023** (Pages 23 - 24)

To receive and approve the minutes and actions therein of the extraordinary finance meeting of 19/12/2023.

9. **2024/2025 Budget** (Pages 25 - 60)

Following the recommendation of the Finance Committee, that full council resolves to approve the budget for 2024/2025 as set out in the attached budget report. This being an increase of 8% on the existing precept base.

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Cllr Chloe Myers Report for full council January 2024

Happy New Year!

Christmas

I've heard lots of really positive feedback about the Christmas events and Christmas tree decorations this year. Well done to all involved!

Bitton Park

Parking is an ongoing issue in Bitton Park. It's great to know that positive changes are coming with Devon County Council removing the maximum stay of four hours and no return within one hour rules. It was hoped these changes might have happened by now, following the HATOC meeting last autumn, but it now sounds like the earliest we will get an update is 22nd January. Not only does this continue to negatively impact the people living close to Bitton House on a daily basis, but it has a negative impact on the way that the council is perceived as a whole.

Plant-based council

In July, we received an email about becoming a plant-based council as a way of showing that we lead by example when it comes to climate change. [In 2018, scientists found that avoiding meat and dairy products was the biggest way to reduce your individual impact on the planet](#) and [Exeter City Council became a plant-based council in May 2023](#). Teignmouth and Dawlish are already leading the way in promoting and supporting plant-based diets (for preventative health reasons) with the [Wholelife programme](#), so this could also be an opportunity to work together. I propose inviting someone from Wholelife to come to a council meeting to explain more about their work and the benefits of a plant-based lifestyle on the environment as well as health.

Thank you

Cllr Chloe Myers

2nd January 2024

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TEIGNMOUTH TOWN COUNCIL MEETING 9 JANUARY 2024

MAYOR'S NEW YEAR REPORT

As you can imagine, it was a busy time for the Mayor, leading up to Christmas with invitations to Craft Fayres, Christmas Fairs, Carol Services and then staffing the Mayor's Parlour gazebo (a new introduction) at the Xmas Lights 2-day event, to answer queries and generally provide information for residents or point them to where it could be found.

The Xmas Lights event was a huge success according to most and proved what a community collaboration can achieve with such a well-received range of offerings – the entertainment, the fairground rides for the little ones (free) and Santa's Grotto (premises provided with the kind permission of Mrs Saunders) with free presents and including the quiet hour on the Sunday too (a new introduction) for children who have difficulty with crowds, noise and queues, the mulled wine and mince pies provided by the Chamber of Trade and Commerce in the horse box provide by Gerry and Helen Cox. Sincere thanks need to be repeated to all those involved, the joint committee members, the Chamber of Commerce, council staff and all volunteers. Such an event took an intensive amount of work over a long period which is what people don't realise.

We look forward to a New Year now, with a budget to set, council strategies to complete, projects to progress and with the sincere wish that we can all work together productively, putting politics aside, for the benefit of Teignmouth.

Happy New Year
Councillor Joan Atkins
Mayor of Teignmouth

December Mayor's attendances:

- 1 December Attendance at Dart & Partners for the handover of the £1200 jumbo cheque raised at the night before's charity darts competition in aid of The Young Ones – an organisation supporting those with early onset dementia.
- 2 December Attendance at the Heritage Centre to support a pop-up craft fair including local author and creator of the Lavender Fairy books and fairy figures
- 8 December Attendance at the Teignmouth Choral Society Christmas Concert and refreshments after.
- 10 December Attendance at the RNLI Carol Service at St Michael's Church. Anne Marie Morris MP also attended.
- 23 December Attendance at the Police Surgery in the Triangle – 2 – 4 Little Triangle due to Ramer's Market.
- 25 December Attendance at the Alice Cross Community Xmas lunch to wish those there well and move a vote of thanks to all the volunteers involved – Anne Marie Morris MP also attended
- 26 December Attendance at the RNLI Walk Into the Sear Event to judge the fancy dress competition. Raised over £5500 which is astounding and what a great day for it.

January 24

- 3 January Attendance at Teignmouth Rotary Club meeting at Teignmouth Golf Club re Read Easy – a literacy group now operating in Teignmouth
- 6 January Attendance to open the Teignmouth Golf Club Centenary year programme.
- Future:
26 January Hosting the Mayor's Reception to acknowledge 43 years of continuous civic service by making Mrs Sylvia Russell the first Freeman of the Town (invitation only).

REPORT FROM THE NEIGHBOURHOOD PLAN STEERING GROUP

Our examiner, Liz Beth, was due to start work in early December. On 19 December, TDC Planning Officers shared with us the analysed comments that had been received through their recent consultation on our Neighbourhood Plan and its attendant documents. These have been passed to the Steering Group for comment who rapidly responded (considering the amount of reading involved) that on the whole they were content with the points and responses made by Teignbridge indicating few changes that might need to be made, certainly at this time but might need incorporation into the Plan as it beds in, when approved, via the monitoring and review process. These will be published in due course with Teignbridge's permission.

We await Liz Beth's responses now with interest.

REPORT FROM THE OPCC COUNCILLOR ADVOCATE

As councillors are aware, information is circulated regularly and where appropriate also put on the website as news – these often come via the police NHW Alert service as well. Cllrs Atkins is working with the office to try to ensure that all News and Events information is (a) timebombed so that as soon as deadlines are passed, notices are removed) and (b) they get a push notice on the App – this will draw attention to them and make use of the app as a communication/engagement tool.

The monthly meeting with the local inspector in November revealed that our new Sector Inspector is Sean Roper in case you missed it. He has Seth Saunders as a new Team Leader for Teignmouth Rural (replaced Clark Orchard). Rob Harvey, our Sergeant, you will remember has a new role as an Inspector in Torbay – no replacement identified here currently. The plan is to continue with monthly meetings so that OPCC CAs attend when they can, or need to, but communication with officers, direct, or through the normal channels is always possible in the meantime.

It is election year for the Police and Crime Commissioner so keep up with her activities and reports at <https://www.devonandcornwall-pcc.gov.uk/>

and look out for information on other candidates later in the year.

DISTRICT COUNCILLOR REPORT

Due to health issues after the Xmas Lights weekend I had limited input to TDC meetings in December and am now trying to catch up – but, as at the last Town Council meeting, mention TDC consultations and where they can be found – this will also go out in Wavelength this week, to encourage people to voice their views.

CONSULTATIONS AT TEIGNBRIDGE

HAVE YOUR SAY - CONSULTATIONS NOW RUNNING THAT YOU SHOULD LOOK AT AND COMMENT UPON IF YOU WANT YOUR OPINION TO BE NOTED **before they close in the very near future.**

<https://www.teignbridge.gov.uk/consultation-and-community-engagement/>

takes you to the pages where you can find a budget survey, and information about the planned refurbishment of Broadmeadow Sports Centre which is really important for townsfolk to read and send their views using the online form or whatever arrangements are offered as an alternative..

The Addendum consultation on 6 areas of the TDC Local Plan closed just before Christmas.

TOWN COUNCILLOR'S REPORT

I have been continuing to work with the TDC Waste Collection Manager about storage of wheelie bins for collection and that saga continues for the Church and Daimonds Lane – I often have to go and relocate them myself, where frustrated van drivers have had to move them to get down the Lane and don't put them back. Also supporting St James Church with TDC re work needed to deal with weeds growing in the red sandstone boundary wall and loosening large lumps of stone (I have captured several in my porch for when repairs are

done – this is to try to save vast repair bills to make good the wall since, if it is left, this being a closed churchyard, the costs fall to TDC, i.e us, the taxpayers.

I have been working on information to contribute to the communications strategy and the council strategy as a whole. Wavelength should be available within the next week, online and the hard copy drop around the town to hub, pubs and other community spaces. I am also getting together the information on who is still running Heat or Pop up Cafes, when and where, to update a list and republish since several new ones have appeared – one being at Our Lady and St Patrick’s RC Church, a new venture at the Courtney and another Christian Group working where Majestic Travel Offices were (they have moved upstairs). I should also have the new Grants Application form approved and online in the near future which can be relaunched with the updated policy.

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Clerks report October 2023

CCTV Rollout

The next 2 phases at 8 locations (40 cameras) on the seafront running from the lighthouse to the far side of the jubilee toilets will be completed early next year (Jan) the next phase Bitton park 5 locations (23 cameras) will follow (Feb)

We are looking at a variation to add the Regent St end of the triangles esplanade etc this would be added to the seafront phase.

The landward side of the Den and the Den end of the triangles is being quoted now and will follow directly on.

The further phases into the town are likely now to be held up due to the toilet impasse.

We have always planned to offer video exports of the sea areas to NCI, HM Coastguard and RNLI should they wish to take up this offer, discussions have started with NCI.

Budget

This has taken much officer effort and time since the extraordinary full council on 14/11 and due to the significant financial pressures on funds it was not possible to abide by the draft budget timeline set at the last finance meeting. It is now planned that after an extraordinary finance committee on 19/12 and an informal opportunity for councillors to scrutinise the draft on 02/01 it will come to full council for approval on 09/01.

It is worth noting that finances will be very tight throughout 2024/2025 and into 2025/2026 also officer capacity will be equally tight.

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List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2023	Voiceflex Limited	DD 01/11 1	38.41		Service Charges
01/11/2023	Amazon.co.uk	BC 01/11 1	26.42		BH Toilet Rolls
01/11/2023	Teignbridge District Council -	DD 01/11 1	157.00		NNDR BH Car Park & Premises
01/11/2023	DVLA	DD	25.37		Road Tax WF17 KHG
02/11/2023	Toolstation Ltd	BC 02/11 1	35.17		Stanley Bag & Tool
02/11/2023	RAM Tracking Ltd	DD 02/11 1	8.34		Van Tracking Subscription
03/11/2023	Chloe Marie Aston	411	32.00		Xmas Event - Piano Bike
03/11/2023	Boyces at Manstree	412	2,714.70		Winter Planting
03/11/2023	Inter-Line (Formerly Morris &	413	79.30		CCTV Cabinet - Draw Rope
03/11/2023	Total Reach Cherry Picker Hire	414	240.00		Roof and Gutter Works
03/11/2023	Inter-Line (Formerly Morris &	413	7.43		Fencing in front Clerks Office
03/11/2023	Accu Limited	BC 03/11 1	30.92		Screwdriver Bits
03/11/2023	B&Q Limited	BC 03/11 2	61.00		Amendment
03/11/2023	SSE - 861837932 - Eastcliffe T	DD 03/11 1	375.69		Electricity - Eastcliffe WCs
06/11/2023	Barclays Bank	DD 06/11 1	8.50		Account Fee
06/11/2023	SSE - 651839212	DD 06/11 2	64.47		Fountain Supply - The Triangle
07/11/2023	Estelle Wells Ltd - Eracco	BC 07/11 1	96.11		Plastic Tape for Various Uses
07/11/2023	STRIPE	DD	0.80		Re INV 1051
08/11/2023	Amazon.co.uk	BC 08/11 1	3.49		Air Freshener x 3
08/11/2023	Amazon.co.uk	BC 08/11 2	6.90		Rolson Utility Knife Blades
08/11/2023	Amazon.co.uk	BC 08/11 3	12.22		Fibreglass Tape
08/11/2023	Viking Direct	bc 08/11 4	39.92		Copy Paper
09/11/2023	Amazon.co.uk	BC 09/11 1	3.90		Workshop Replacement Spanners
09/11/2023	Amazon.co.uk	BC 09/11 2	13.18		Letters for TTRO Signs
09/11/2023	HS DIRECT LTD	BC 09/11 1	2,811.60		H&S and Training Software
09/11/2023	British Gas	DD 09/11 1	486.57		Period 25.09.23-24.10.23
09/11/2023	STRIPE	DD	0.22		OR-9XH7PA4
10/11/2023	Hire A Funfair Ltd	BC 10/11 1	1,200.00		Xmas Lights Switch On
10/11/2023	Amazon.co.uk	BC 10/11 2	10.95		Kitchen Rolls
10/11/2023	Amazon.co.uk	BC 10/11 3	12.95		BH - Hot Water Sign/Toilets
10/11/2023	SRIPE	OR-8CYPV47	0.26		OR-8CYPV47
13/11/2023	Simon Tozer	DD	0.22		OR-6ZNCJA2 - Simon Tozer
13/11/2023	TEMU	BC 13/11 1	12.27		Hedging Material
13/11/2023	Adobe Systems Software	DD 13/11 1	19.97		Adobe Subscription
14/11/2023	O2 Telephonica UK Limited	DD 14/11 1	87.07		Mobile Phones
14/11/2023	British Gas	DD 14/11 2	32.01		Period 28.09.23-31.10.23
14/11/2023	Crown Gas & Power	DD 14/11 3	120.34		BH Gas - 30.09.23-31.10.23
14/11/2023	eBay (UK) Limited	BC 14/11 1	44.50		Umbrella to Protect Electrics
14/11/2023	Dawlish Tyre and Auto Centre	ON ACCOUNT	55.19		P/Ledger Electronic Payment
14/11/2023	Ross Handling Ltd	BC 14/11 2	30.85		PA Kit Wingnuts
14/11/2023	eBay (UK) Limited	CORRECTION	-44.50		P/Ledger Electronic Payment
14/11/2023	eBay (UK) Limited	CORRECT1	44.50		P/Ledger Electronic Payment
15/11/2023	Dainton Portable Buildings	DD 15/11 1	185.14		Rent on Containers in Car Park
15/11/2023	British Gas	15/11 2	120.16		Electricity Shelter Eastcliffe
15/11/2023	British Gas	DD 15/11 3	84.59		Electricity Lower Brook St
15/11/2023	Teignbridge District Council -	DD 15/11 4	694.00		NNDR - Bitton House
15/11/2023	STRIPE	DD	0.45		OR-0VZA2R4

Current and Business Savings

List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/11/2023	Medirite	BC 15/11 1	71.76		Litter Picking Hoops - Events
16/11/2023	Advanced Media Engineering Lim	415	400.50		Monthly Fixed Fee Support
16/11/2023	Arc Right Electrical Ltd	416	325.59		Power Supply - Events Triangle
16/11/2023	Cirrus Building Solutions Ltd	417	3,317.76		Hand Dryer - Gents WC Den
16/11/2023	Devon Contract Waste	418	108.47		Waste removal
16/11/2023	Dawlish Tyre and Auto Centre	419	55.19		Van Replacement Bulb
16/11/2023	J.M. Eaves Building	420	600.00		Work in Basement
16/11/2023	HS Hire Ltd	421	89.40		Shredder - Disposal Hedge Cuts
16/11/2023	Itus Event Support Services Lt	422	228.00		Fireworks - Security/First Aid
16/11/2023	Inter-Line (Formerly Morris &	423	99.64		Scout Hut - New Door Handles
16/11/2023	Rock Compliance	424	203.52		Hot Water
16/11/2023	Teignbridge District Council	425	4,287.04		Amendment to Invoice
16/11/2023	Totnes Town Council	426	40.00		Civic Lunch (Cllr C Williams)
16/11/2023	Travis Perkins Ltd	427	19.54		P/Ledger Electronic Payment
16/11/2023	STRIPE	DD	0.22		OR-9P2AQQ9
17/11/2023	STRIPE	DD	0.83		OR-97RJKY0
17/11/2023	STRIPE	DD	0.22		OR-6GTSAU2
17/11/2023	The Listed Property Owners Clu	DD 17/11 1	48.00		Property Owners Subscription
20/11/2023	British Gas	DD 20/11 1	16.64		Fountain Supply Triangle
20/11/2023	British Gas	DD 20/11 2	13.02		Control Panel Triangle
20/11/2023	Amazon.co.uk	BC 20/11 1	26.42		Toilet Rolls
20/11/2023	Amazon.co.uk	BC 20/11 2	7.68		BH Scouring Sponges
20/11/2023	Amazon.co.uk	BC 20/11 3	10.10		Line Marking Spray
20/11/2023	Amazon.co.uk	BC 20/11 4	106.88		16 amp/13 amp Extension Leads
20/11/2023	Accu Limited	BC 20/11 5	27.32		Memorial Bench Screws
21/11/2023	E-on Next	DD 21/11 1	18.23		Energy Charges Park Hill Store
21/11/2023	Net World Sports	BC 21/11 1	153.62		P/Ledger Electronic Payment
22/11/2023	Teignbridge District Council	474	24,530.00		Pay roll
23/11/2023	A Better Move	428	380.00		Build 3 x Benches and Deliver
23/11/2023	Addicott Electrics Ltd	429	72.00		Lift and Position Xmas Tree
23/11/2023	Banners For All	430	6.04		Flagpole Weight
23/11/2023	Cirrus Building Solutions Ltd	431	581.26		Triangle - Power Pillar
23/11/2023	MJS Planning	432	2,518.00		Drawings Wishing Well
23/11/2023	Richard Toomer Music (Rock Cho	433	150.00		Xmas Lights - Rock Choir
23/11/2023	Specialist Hygiene Services Lt	434	4,143.48		Invoice 45402 Amendment
23/11/2023	Smith of Derby Ltd	435	420.00		Town Clock Service
23/11/2023	N Stevens	436	1,350.00		Xmas Tree +Delivery
23/11/2023	Teignbridge District Council	437	12,430.12		Amendment -Invoice 94003203657
23/11/2023	TECTONIC - Lemon Bookings	438	27.00		Monthly Silver Subscription
23/11/2023	Amazon.co.uk	BC 23/11 1	20.49		100 Plastic Tamper Seals
23/11/2023	Screwfix Direct Ltd	BC 23/11 2	39.99		Steel Toe Cap Boots for Staff
23/11/2023	Screwfix Direct Ltd	BC 23/11 3	80.97		Tarmac for Path Repairs
23/11/2023	Banners For All	ON ACCOUNT	6.04		P/Ledger Electronic Payment
24/11/2023	CPC	BC 24/11 1	203.34		Electrical Adaptors for Town
27/11/2023	Amazon.co.uk	BC 28/11 1	8.98		PA knobs
27/11/2023	Clarity Copiers Ltd	DD 27/11 1	24.39		Printer
28/11/2023	Amazon.co.uk	BC 28/11 2	26.94		PA Knobs

Current and Business Savings

List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/11/2023	CCLA Investment Account	DD 28/11 1	295.48		British Gas
28/11/2023	CCLA Investment Account	DD 28/11 1	295.48		British Gas
28/11/2023	STRIPE	DD	0.27		Gazebo - C Fusco
28/11/2023	Teignbridge District Council	DD 28/11 1	11,000.00		P/Ledger Electronic Payment
29/11/2023	eBay (UK) Limited	BC 29/11 1	66.50		Radios
29/11/2023	Amazon.co.uk	BC 29/11 3	9.99		Launry cleaner
29/11/2023	Rock Awnings	BC 29/11 6	99.98		Gazebo Spares
29/11/2023	Ryman Ltd	BC 29/11 8	52.99		Storage Boxes/Tippex
29/11/2023	Post Office Ltd	BC29/11 10	5.39		Recorded Delivery
29/11/2023	eBay (UK) Limited	CORRECT2	-66.50		P/Ledger Electronic Payment
29/11/2023	eBay (UK) Limited	CORRECT2	66.50		P/Ledger Electronic Payment
29/11/2023	Amazon.co.uk	BC 29/11 2	7.95		Cleaning Products
29/11/2023	TEMU	BC 29/11 7	12.28		Fence Material
29/11/2023	Teignmouth Bake House	BC 29/11 9	126.80		Refreshments at Xmas Lights
29/11/2023	Engraving World Ltd	BC 29/11 4	27.00		P/Ledger Electronic Payment
30/11/2023	eBay (UK) Limited	BC 30/11 1	9.54		tools
30/11/2023	GCI National Business	DD 30/11 1	76.95		Line Rental/Business Fibre
30/11/2023	eBay (UK) Limited	BC 29/11 5	116.34		Radio spares
30/11/2023	eBay (UK) Limited	CORRECT3	-9.54		P/Ledger Electronic Payment
30/11/2023	eBay (UK) Limited	CORRECT3	9.54		P/Ledger Electronic Payment
30/11/2023	Travis Perkins Ltd	BC 30/11 2	555.84		P/Ledger Electronic Payment
Total Payments			80,143.96		

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Teignmouth Town Council

Minutes of a Meeting of
Teignmouth Town Council
Held at Bitton House, Teignmouth on
Tuesday, 19th December, 2023 at 5.30 pm

Present:

Councillors J Atkins (Chair), C Williams (Vice-Chair), Comer, D Cox, M Jackman, J Jackson, P Lloyd, R Phipps, V Rudge and S Walsh

Absent:

Councillors L Chasteau and C Myers

In attendance:

Iain Wedlake
Debbie Shaw

Public Participation:

There was no public participation

The following minutes will be considered for approval at the next meeting of the Town Council and may be subject to change until that time.

Part I

1 USE OF MOBILE PHONES

2 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillors L Chasteau and C Myers.

Resolved that the apologies be noted.

3 DECLARATIONS OF INTEREST

None were received.

4 DISPENSATIONS

There were no dispensations.

5 CLERKS REPORT

Received.

Teignmouth Town Council

6 MINUTES

Members considered the minutes of the Council meeting held on 14th November 2023.

Resolved that the minutes of the Council meetings held on 14th November 2023 be approved and signed as a correct and accurate record of the meeting.

Proposed: Cllr J Atkins
Seconded: Cllr M Jackman
Carried unanimously

7 LIST OF PAYMENTS

The List of Payments for October were approved

Proposed: Cllr M Jackman
Seconded: Cllr R Phipps
Carried unanimously

8 VACANCY ON PLANNING COMMITTEE

Cllr D Comer was appointed to the Planning Committee.

Proposed: Cllr M Jackman
Seconded: Cllr R Phipps
Carried unanimously

9 MINUTES OF ASSETS MEETING OF 20TH NOVEMBER 2023.

The minutes and actions of the Assets meeting held on 20th November were approved.

Proposed: Cllr P Lloyd
Seconded: Cllr V Rudge
Carried unanimously

10 MINUTES OF THE FINANCE MEETING OF 24TH OCTOBER 2023

The minutes and actions of the Finance meeting held on 24th October were approved.

Proposed: Cllr C Williams
Seconded: Cllr J Jackson
Carried unanimously

Teignmouth Town Council

11 NOTICE OF MOTION CLLR S WALSH

Following significant discussion, the motion as tabled was agreed.

Proposed: Cllr S Walsh

Seconded: Cllr D Cox

7 in favour 3 abstained

The meeting was closed by the Chairman at 6.20 pm

.....
Cllr J Atkins (Chair)

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TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the
Finance Committee
held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth,**
TQ149DF on
Tuesday, 19th December, 2023 at 4.00 pm

Present:

Councillors J Atkins (Chair), L Chasteau, J Jackson, M Jackman, V Rudge and
C Williams (Vice-Chair)

Absent:

Officers In attendance:

100 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Chasteau and Councillor Jackman may be late.

Resolved that the apology be noted.

101 DECLARATIONS OF INTEREST

None were received.

102 DISPENSATION

There were no dispensations.

(Cllr Jackman joined the meeting)

103 MINUTES

Members considered the minutes of the Finance meeting held on 24/10/2023.

Resolved that the minutes of the Finance meetings held on 24/10/2023 be approved and signed as a correct and accurate record of the meeting.

Proposed Cllr Jackman Seconded Cllr Jackson 5 in favor 1 abstention as absent

104 TO RECEIVE THE DRAFT BUDGET FOR 24/25 AND BUDGET MOVEMENT & RESERVES

The Clerk presented the required changes to Ear Marked Reserves.

The committee resolved to agree these.

Proposed Cllr Jackman Seconded Cllr Atkins Unanimous

The draft budget which carried a 10% precept increase was presented by the Clerk and questions answered.

There was a significant discussion as to the level of the precept increase required due to the hiatus in the toilets project instigated by Teignbridge District Council. The committee recommended it be reduced to 8%, the Clerk explained he would make these changes by slipping a toilet block partially into the 25/26 financial year.

Proposed Cllr Jackson Seconded Cllr Rudge Unanimous

105 DATES OF 2024 MEETINGS

Next meeting 23/01/2024 16:30

The meeting was closed by the Chairman at Time Not Specified

.....
Cllr J Atkins (Chair)

**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
110	<u>Civic and Democratic</u>									
1076	Precept	791,639	791,639	870,803	870,803	0	0	951,050	0	0
1080	Bank Interest Received	6,600	11,985	9,600	22,683	0	0	25,000	0	0
1100	Grants Received	0	2,977	2,000	0	0	0	0	0	0
1410	Fees & Charges	0	9	0	0	0	0	0	0	0
1430	Allotments	260	260	260	260	0	0	260	0	0
1440	CIL Receipts	0	0	0	2,347	0	0	0	0	0
1500	Sundry/Misc	16,442	16,442	0	531	0	0	0	0	0
1600	Donations	0	0	0	150	0	0	0	0	0
	Total Income	814,941	823,313	882,663	896,775	0	0	976,310	0	0
4065	Training - Cllr	250	0	750	78	0	0	1,500	0	0
4070	Travel and Subsistence Cllrs	0	0	50	0	0	0	50	0	0
4090	Professional Fees	3,500	3,380	3,500	8,397	0	0	5,000	0	0
4100	Grants - Non S 137	15,000	1,500	20,000	4,423	0	0	20,000	0	0
4150	Mayoral Allowance	3,200	1,344	3,200	335	0	0	3,200	0	0
4170	Advertising	350	291	150	0	0	0	150	0	0
4280	Decorative Features	0	75	0	0	0	0	0	0	0
4300	Room Hire	0	0	0	0	0	0	1,400	0	0
4340	Rent	88	88	50	0	0	0	12,600	0	0
4350	Maintenance - Reactive	750	746	2,000	85	0	0	500	0	0
4421	Car Park	0	5	0	8	0	0	0	0	0
4425	Installation	7,549	7,549	15,000	95	0	0	15,000	0	0
4450	Consumables	150	801	200	362	0	0	650	0	0

Continued on next page

**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4510	External Audit	1,600	1,600	1,800	1,680	0	0	2,000	0	0
4520	Internal Audit	1,200	1,300	1,320	0	0	0	1,500	0	0
4560	Election Cost	0	0	20,000	13,260	0	0	20,000	0	0
4570	Subscriptions/Licences	13,000	12,005	15,000	17,118	0	0	25,000	0	0
4580	Postage and Shipping	150	105	150	30	0	0	150	0	0
4620	Stationery	500	473	500	354	0	0	550	0	0
4640	Bank Charges	100	123	100	93	0	0	150	0	0
4645	Electronic Payment Commission	25	57	100	1	0	0	100	0	0
4680	Insurance	7,650	7,755	15,300	5,451	0	0	10,000	0	0
4700	Health and Safety	2,300	2,261	2,300	2,343	0	0	2,500	0	0
4715	Security	0	11	0	18	0	0	0	0	0
4720	Equipment	1,700	1,638	1,700	754	0	0	1,000	0	0
4820	Maintenance Planned	0	0	0	210	0	0	1,000	0	0
4870	Neighbourhood Plan	0	10,157	4,000	1,077	0	0	2,000	0	0
5000	Transfer from EMR	0	0	-380,000	0	0	0	0	0	0
Overhead Expenditure		59,062	53,267	-272,830	56,173	0	0	126,000	0	0
Movement to/(from) Gen Reserve		755,879	770,046	1,155,493	840,602	0		850,310		
210	Staff									
1500	Sundry/Misc	0	363	0	0	0	0	0	0	0
Total Income		0	363	0	0	0	0	0	0	0
4000	Salaries	220,000	220,250	283,000	167,984	0	0	335,000	0	0
4001	Contingency for Cost of Living	0	0	15,000	0	0	0	17,500	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4055	Training - Staff	4,000	3,454	5,000	444	0	0	6,000	0	0
4060	Travel and Subsistence Staff	1,000	709	250	87	0	0	250	0	0
4090	Professional Fees	40,000	33,957	5,000	500	0	0	1,000	0	0
4450	Consumables	50	54	50	0	0	0	50	0	0
4530	Clothing	1,000	854	500	314	0	0	500	0	0
4660	Insurance	1,014	1,014	2,050	2,050	0	0	2,255	0	0
4710	Health and Safety	400	342	100	95	0	0	100	0	0
4715	Security	20	15	0	0	0	0	0	0	0
4720	Equipment	10	10	0	0	0	0	0	0	0
	Overhead Expenditure	267,494	260,659	310,950	171,474	0	0	362,655	0	0
	Movement to/(from) Gen Reserve	(267,494)	(260,296)	(310,950)	(171,474)	0		(362,655)		
240	Events									
1100	Grants Received	0	0	1,000	0	0	0	0	0	0
1330	Equipment Hire	500	312	500	379	0	0	500	0	0
1410	Fees & Charges	0	0	0	237	0	0	500	0	0
1500	Sundry/Misc	0	1,875	0	0	0	0	0	0	0
1670	Donations	650	674	650	63	0	0	1,000	0	0
	Total Income	1,150	2,860	2,150	678	0	0	2,000	0	0
4090	Professional Fees	1,000	0	200	0	0	0	200	0	0
4170	Advertising	0	0	100	600	0	0	100	0	0
4202	Xmas Lights Switch On	5,000	3,127	7,500	2,674	0	0	9,000	0	0
4203	Contracted Events	5,000	5,000	5,000	7,660	0	0	5,000	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4204	Teignmouth in Bloom	2,000	1,500	1,200	329	0	0	0	0	0
4206	Remembrance	500	467	550	312	0	0	600	0	0
4207	Teignmouth & Shaldon Fireworks	3,100	3,735	3,750	323	0	0	3,750	0	0
4208	Battle of Britain	0	0	100	0	0	0	100	0	0
4210	Mayor's Event	2,650	2,329	2,650	83	0	0	2,650	0	0
4212	TiB Gardening Workshop	500	352	400	0	0	0	0	0	0
4220	Armed Forces	0	0	5,000	0	0	0	3,000	0	0
4222	Event #2	12,000	9,484	0	0	0	0	0	0	0
4224	Event #4	0	0	15,000	13,408	0	0	0	0	0
4290	Decorative Features	0	0	0	145	0	0	0	0	0
4340	Rent	940	890	1,000	550	0	0	1,000	0	0
4350	Maintenance - Reactive	50	100	200	0	0	0	200	0	0
4370	Cleaning	0	0	250	-228	0	0	250	0	0
4450	Consumables	10	27	50	0	0	0	50	0	0
4570	Subscriptions/Licences	750	321	500	184	0	0	500	0	0
4620	Stationery	0	44	0	0	0	0	0	0	0
4645	Electronic Payment Commission	0	0	0	-151	0	0	0	0	0
4660	Insurance	130	130	260	260	0	0	286	0	0
4710	Health and Safety	250	189	250	0	0	0	250	0	0
4720	Equipment	1,750	1,879	1,000	298	0	0	1,000	0	0
4730	Equipment Repairs	100	50	100	196	0	0	150	0	0
4750	Waste Disposal	150	0	150	0	0	0	150	0	0
Overhead Expenditure		35,880	29,624	45,210	26,646	0	0	28,236	0	0
Movement to/(from) Gen Reserve		(34,730)	(26,764)	(43,060)	(25,967)	0		(26,236)		

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
245	<u>Love Teignmouth/Love Dawlish</u>									
1346	Advertising Income	0	0	250	0	0	0	0	0	0
	Total Income	0	0	250	0	0	0	0	0	0
4570	Subscriptions/Licences	0	0	750	0	0	0	0	0	0
	Overhead Expenditure	0	0	750	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	(500)	0	0		0		
290	<u>IT Voice</u>									
4405	Installation	1,000	0	0	0	0	0	0	0	0
4570	Subscriptions/Licences	2,000	2,659	1,600	1,513	0	0	2,000	0	0
4660	Insurance	14	14	0	0	0	0	0	0	0
4720	Equipment	250	257	500	0	0	0	500	0	0
4820	Maintenance Planned	175	175	0	0	0	0	0	0	0
	Overhead Expenditure	3,439	3,106	2,100	1,513	0	0	2,500	0	0
	Movement to/(from) Gen Reserve	(3,439)	(3,106)	(2,100)	(1,513)	0		(2,500)		
300	<u>IT Data</u>									
4350	Maintenance - Reactive	800	764	250	136	0	0	250	0	0
4425	Installation	0	1,995	0	0	0	0	500	0	0
4450	Consumables	130	-43	100	0	0	0	100	0	0
4570	Subscriptions/Licences	10,000	11,199	12,000	3,272	0	0	8,000	0	0
4580	Postage and Shipping	24	16	0	0	0	0	0	0	0
4620	Stationery	19	19	0	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4660	Insurance	116	116	232	232	0	0	255	0	0
4720	Equipment	2,000	1,619	2,500	11	0	0	11,500	0	0
4730	Equipment Repairs	10	7	50	0	0	0	50	0	0
4820	Maintenance Planned	2,500	2,180	750	0	0	0	750	0	0
5000	Transfer from EMR	0	0	0	0	0	0	-2,500	0	0
5100	Transfer to EMR	0	0	2,500	0	0	0	0	0	0
Overhead Expenditure		<u>15,599</u>	<u>17,873</u>	<u>18,382</u>	<u>3,651</u>	<u>0</u>	<u>0</u>	<u>18,905</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(15,599)</u>	<u>(17,873)</u>	<u>(18,382)</u>	<u>(3,651)</u>	<u>0</u>		<u>(18,905)</u>		
Bitton House										
1300	Rent	33,200	32,939	40,000	24,916	0	0	56,400	0	0
1320	Room Hire	3,500	5,525	2,000	9,615	0	0	15,000	0	0
1340	Car Park Permits	0	98	0	0	0	0	0	0	0
1350	Weddings	1,500	2,159	1,000	2,280	0	0	2,000	0	0
1500	Sundry/Misc	0	72	0	58	0	0	0	0	0
Total Income		<u>38,200</u>	<u>40,793</u>	<u>43,000</u>	<u>36,869</u>	<u>0</u>	<u>0</u>	<u>73,400</u>	<u>0</u>	<u>0</u>
4090	Professional Fees	5,000	3,491	2,500	231	0	0	5,000	0	0
4170	Advertising	83	83	90	0	0	0	100	0	0
4280	Decorative Features	70	0	70	0	0	0	75	0	0
4290	Electricity	8,000	6,750	20,000	3,738	0	0	22,000	0	0
4310	Gas	5,500	3,824	11,000	1,826	0	0	12,000	0	0
4320	Water	5,000	2,762	5,000	3,470	0	0	6,000	0	0
4330	NNDR	6,612	6,612	7,000	6,942	0	0	7,500	0	0

**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4340	Rent	940	1,034	1,000	710	0	0	1,000	0	0
4350	Maintenance - Reactive	2,500	2,743	2,500	12,451	0	0	15,000	0	0
4370	Cleaning	9,000	8,463	0	240	0	0	1,000	0	0
4375	Cleaning Materials	100	155	500	105	0	0	500	0	0
4425	Installation	1,600	6,577	50,000	1,254	0	0	70,000	0	0
4450	Consumables	1,000	1,237	1,500	702	0	0	1,500	0	0
4570	Subscriptions/Licences	1,750	1,527	200	269	0	0	500	0	0
4580	Postage and Shipping	0	9	0	0	0	0	0	0	0
4625	Electronic Payment Commission	0	0	0	0	0	0	0	0	0
4650	Insurance	2,184	3,352	6,000	6,300	0	0	6,930	0	0
4710	Health and Safety	10,000	11,772	10,000	1,024	0	0	10,000	0	0
4715	Security	15,000	14,617	2,000	1,343	0	0	2,000	0	0
4720	Equipment	1,000	2,721	1,000	287	0	0	500	0	0
4730	Equipment Repairs	100	24	100	0	0	0	100	0	0
4750	Waste Disposal	1,500	1,576	1,500	1,034	0	0	1,750	0	0
4820	Maintenance Planned	10,000	7,129	5,000	4,619	0	0	348,000	0	0
4900	Unallocated Budget	0	0	0	88	0	0	0	0	0
5000	Transfer from EMR	0	0	-5,000	0	0	0	-245,000	0	0
Overhead Expenditure		86,939	86,455	121,960	46,632	0	0	266,455	0	0
Movement to/(from) Gen Reserve		(48,739)	(45,662)	(78,960)	(9,763)	0		(193,055)		
320	<u>Bitton Park</u>									
1410	Fees & Charges	6,000	6,180	8,000	6,196	0	0	11,500	0	0
1500	Sundry/Misc	0	917	0	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

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	<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	6,000	7,097	8,000	6,196	0	0	11,500	0	0
4090 Professional Fees	3,000	1,349	1,500	0	0	0	4,500	0	0
4280 Decorative Features	8,250	7,800	8,250	0	0	0	2,000	0	0
4330 NNDR	0	1,796	0	1,886	0	0	2,000	0	0
4350 Maintenance - Reactive	2,500	2,672	77,520	18,443	0	0	80,000	0	0
4421 Car Park	14,000	13,368	158,610	3,000	0	0	210,000	0	0
4425 Installation	500	0	0	854	0	0	1,000	0	0
4450 Consumables	100	0	100	75	0	0	100	0	0
4570 Subscriptions/Licences	0	40	0	0	0	0	0	0	0
4710 Health and Safety	1,000	646	0	641	0	0	1,000	0	0
4715 Security	0	47	0	65	0	0	100	0	0
4720 Equipment	0	70	0	83	0	0	0	0	0
4750 Waste Disposal	350	367	400	460	0	0	1,000	0	0
4820 Maintenance Planned	4,000	3,195	5,000	2,605	0	0	5,000	0	0
Overhead Expenditure	33,700	31,351	251,380	28,112	0	0	306,700	0	0
Movement to/(from) Gen Reserve	(27,700)	(24,253)	(243,380)	(21,916)	0		(295,200)		
325 Bitton Community Units									
4090 Professional Fees	25,000	1,751	25,000	8,095	0	0	50,000	0	0
4350 Maintenance - Reactive	0	0	0	696	0	0	1,000	0	0
4421 Car Park	6,000	0	0	0	0	0	0	0	0
4660 Insurance	250	0	500	500	0	0	550	0	0
4710 Health and Safety	0	0	0	833	0	0	1,000	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

15:03

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4715	Security	0	0	0	100	0	0	200	0	0
4750	Waste Disposal	0	0	0	385	0	0	750	0	0
Overhead Expenditure		31,250	1,751	25,500	10,609	0	0	53,500	0	0
Movement to/(from) Gen Reserve		(31,250)	(1,751)	(25,500)	(10,609)	0		(53,500)		
330	<u>Town</u>									
1210	Memorial Benches - New	20,000	18,217	17,000	2,908	0	0	5,250	0	0
1215	Memorial Benches - Refurb	0	25	0	60	0	0	0	0	0
1330	Equipment Hire	450	0	0	0	0	0	0	0	0
1410	Fees & Charges	2,400	0	0	0	0	0	0	0	0
1440	CIL Receipts	1,879	1,879	2,000	6,094	0	0	8,000	0	0
1550	DCC Grass Verge Contributions	1,047	1,047	2,500	0	0	0	2,550	0	0
Total Income		25,776	21,167	21,500	9,062	0	0	15,800	0	0
4090	Professional Fees	350	55	350	132	0	0	3,000	0	0
4204	Teignmouth in Bloom	0	0	0	68	0	0	8,000	0	0
4235	Catenary Wires Removal	2,500	1,400	3,000	0	0	0	2,000	0	0
4280	Decorative Features	29,000	30,597	30,000	11,650	0	0	15,000	0	0
4290	Electricity	1,500	1,304	750	-212	0	0	500	0	0
4320	Water	0	0	100	0	0	0	100	0	0
4350	Maintenance - Reactive	400	404	350	3,699	0	0	1,000	0	0
4370	Cleaning	0	0	3,000	220	0	0	1,000	0	0
4450	Consumables	200	134	200	10	0	0	200	0	0
4570	Subscriptions/Licences	500	70	500	50	0	0	100	0	0

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		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4660	Insurance	100	99	200	200	0	0	220	0	0
4710	Health and Safety	650	650	0	10	0	0	0	0	0
4730	Equipment Repairs	0	400	0	0	0	0	0	0	0
4815	Memorial Bench New	17,000	10,590	17,000	295	0	0	5,250	0	0
4816	Memorial Bench Refurbishment	15,000	14,165	16,800	8,353	0	0	17,000	0	0
4820	Maintenance Planned	3,500	3,402	6,500	3,909	0	0	1,000	0	0
Overhead Expenditure		70,700	63,271	78,750	28,384	0	0	54,370	0	0
Movement to/(from) Gen Reserve		(44,924)	(42,103)	(57,250)	(19,322)	0		(38,570)		
CCTV										
4230	Electricity	250	712	500	-12	0	0	1,000	0	0
4330	NNDR	836	836	0	-201	0	0	0	0	0
4340	Rent	2,040	2,016	0	0	0	0	1,900	0	0
4350	Maintenance - Reactive	0	324	0	120	0	0	500	0	0
4370	Cleaning	900	602	1,000	0	0	0	1,000	0	0
4421	Car Park	0	0	0	2	0	0	0	0	0
4425	Installation	0	956	0	0	0	0	84,000	0	0
4450	Consumables	50	45	50	0	0	0	50	0	0
4570	Subscriptions/Licences	260	265	200	0	0	0	200	0	0
4660	Insurance	267	292	0	0	0	0	500	0	0
4710	Health and Safety	250	391	0	0	0	0	0	0	0
4715	Security	300	416	0	0	0	0	200	0	0
4720	Equipment	30,000	244	72,438	27,438	0	0	2,000	0	0
4730	Equipment Repairs	200	0	0	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4750	Waste Disposal	0	725	0	0	0	0	0	0	0
4820	Maintenance Planned	1,000	860	0	6	0	0	7,500	0	0
5000	Transfer from EMR	-30,000	0	-72,438	0	0	0	-55,062	0	0
	Overhead Expenditure	6,353	8,683	1,750	27,354	0	0	43,788	0	0
	Movement to/(from) Gen Reserve	<u>(6,353)</u>	<u>(8,683)</u>	<u>(1,750)</u>	<u>(27,354)</u>	<u>0</u>		<u>(43,788)</u>		
410	<u>Point Toilets</u>									
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	250	0	200	0	0	0	1,000	0	0
4370	Water	3,000	2,316	1,500	2,772	0	0	4,000	0	0
4350	Maintenance - Reactive	500	613	200	88	0	0	200	0	0
4370	Cleaning	13,500	10,884	8,000	10,799	0	0	17,820	0	0
4375	Cleaning Materials	125	53	0	0	0	0	0	0	0
4425	Installation	0	22	127,000	0	0	0	128,567	0	0
4450	Consumables	1,000	1,129	400	811	0	0	1,800	0	0
4660	Insurance	144	144	300	300	0	0	330	0	0
4710	Health and Safety	0	15	0	0	0	0	0	0	0
4715	Security	100	42	50	4	0	0	50	0	0
4730	Equipment Repairs	100	0	150	0	0	0	150	0	0
4750	Waste Disposal	300	140	150	84	0	0	175	0	0
4820	Maintenance Planned	150	87	0	0	0	0	0	0	0
5000	Transfer from EMR	0	0	0	0	0	0	-127,000	0	0
	Overhead Expenditure	21,669	15,445	138,700	16,886	0	0	47,092	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(21,669)</u>	<u>(15,445)</u>	<u>(138,700)</u>	<u>(16,886)</u>	<u>0</u>		<u>(47,092)</u>		
420	<u>Eastcliff Toilets</u>									
1150	Agency Receipts	14,200	14,200	14,200	9,467	0	0	14,200	0	0
Total Income		<u>14,200</u>	<u>14,200</u>	<u>14,200</u>	<u>9,467</u>	<u>0</u>	<u>0</u>	<u>14,200</u>	<u>0</u>	<u>0</u>
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	0	0	600	0	0	0	1,000	0	0
4300	Water	1,000	1,120	1,000	0	0	0	2,000	0	0
4300	Maintenance - Reactive	0	0	500	0	0	0	500	0	0
4300	Cleaning	0	0	3,000	0	0	0	3,000	0	0
4425	Installation	0	0	110,000	0	0	0	130,900	0	0
4450	Consumables	0	0	350	0	0	0	350	0	0
4660	Insurance	0	0	300	300	0	0	330	0	0
4720	Equipment	0	0	0	7	0	0	0	0	0
4750	Waste Disposal	0	0	150	0	0	0	150	0	0
5000	Transfer from EMR	0	0	-16,320	0	0	0	-110,000	0	0
Overhead Expenditure		<u>3,500</u>	<u>1,120</u>	<u>100,330</u>	<u>2,335</u>	<u>0</u>	<u>0</u>	<u>48,230</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>10,700</u>	<u>13,080</u>	<u>(86,130)</u>	<u>7,131</u>	<u>0</u>		<u>(34,030)</u>		
430	<u>Jubilee Shelter Toilets</u>									
1150	Agency Receipts	14,200	14,200	14,200	9,465	0	0	14,200	0	0
Total Income		<u>14,200</u>	<u>14,200</u>	<u>14,200</u>	<u>9,465</u>	<u>0</u>	<u>0</u>	<u>14,200</u>	<u>0</u>	<u>0</u>
4090	Professional Fees	0	0	4,500	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4290	Electricity	1,000	893	2,000	963	0	0	1,000	0	0
4320	Water	1,000	-4,998	1,200	22,126	0	0	8,800	0	0
4350	Maintenance - Reactive	200	154	200	280	0	0	200	0	0
4370	Cleaning	13,500	10,884	16,200	10,799	0	0	17,820	0	0
4375	Cleaning Materials	125	53	0	0	0	0	0	0	0
4450	Consumables	1,000	1,101	600	811	0	0	1,800	0	0
4660	Insurance	44	44	90	90	0	0	330	0	0
4710	Health and Safety	700	558	0	322	0	0	370	0	0
4715	Security	50	0	50	0	0	0	50	0	0
4720	Equipment	0	0	0	2	0	0	0	0	0
4730	Equipment Repairs	100	0	150	0	0	0	150	0	0
4750	Waste Disposal	300	140	300	84	0	0	330	0	0
4820	Maintenance Planned	50	4	100	0	0	0	0	0	0
Overhead Expenditure		18,069	8,833	25,390	35,476	0	0	30,850	0	0
Movement to/(from) Gen Reserve		(3,869)	5,367	(11,190)	(26,012)	0		(16,650)		
440	<u>Quay Road Toilets</u>									
1150	Agency Receipts	14,200	14,200	14,200	9,465	0	0	14,200	0	0
Total Income		14,200	14,200	14,200	9,465	0	0	14,200	0	0
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	0	0	600	0	0	0	0	0	0
4320	Water	0	0	1,000	0	0	0	0	0	0
4350	Maintenance - Reactive	0	0	500	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4370	Cleaning	0	0	3,000	0	0	0	0	0	0
4425	Installation	0	0	94,000	0	0	0	0	0	0
4450	Consumables	0	0	350	0	0	0	0	0	0
4660	Insurance	173	173	300	300	0	0	0	0	0
4750	Waste Disposal	0	0	150	0	0	0	0	0	0
5000	Transfer from EMR	0	0	-26,426	0	0	0	0	0	0
Overhead Expenditure		2,673	173	74,224	2,328	0	0	20,000	0	0
Movement to/(from) Gen Reserve		11,527	14,026	(60,024)	7,137	0		(5,800)		
Den Toilets										
1090	Agency Receipts	14,200	14,200	14,200	9,465	0	0	14,200	0	0
1500	Sundry/Misc	127	127	0	0	0	0	0	0	0
Total Income		14,327	14,326	14,200	9,465	0	0	14,200	0	0
4090	Professional Fees	5,000	0	1,500	2,028	0	0	40,000	0	0
4290	Electricity	1,250	881	1,000	0	0	0	2,000	0	0
4320	Water	3,500	2,844	4,500	5,749	0	0	10,000	0	0
4350	Maintenance - Reactive	1,000	692	1,000	600	0	0	1,000	0	0
4370	Cleaning	27,940	24,045	33,600	12,221	0	0	36,960	0	0
4375	Cleaning Materials	200	107	0	0	0	0	0	0	0
4425	Installation	0	0	420,000	0	0	0	499,800	0	0
4450	Consumables	2,000	2,427	2,400	1,239	0	0	3,600	0	0
4660	Insurance	46	44	100	100	0	0	500	0	0
4710	Health and Safety	300	363	0	265	0	0	370	0	0

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**Teignmouth Town Council Current Year
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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4715	Security	100	192	50	0	0	0	50	0	0
4750	Waste Disposal	600	280	600	84	0	0	660	0	0
4820	Maintenance Planned	500	446	0	0	0	0	0	0	0
5000	Transfer from EMR	0	0	-225,000	0	0	0	-420,000	0	0
5100	Transfer to EMR	225,000	0	0	0	0	0	0	0	0
Overhead Expenditure		267,436	32,321	239,750	22,287	0	0	174,940	0	0
Movement to/(from) Gen Reserve		(253,109)	(17,995)	(225,550)	(12,822)	0		(160,740)		
<u>Lower Brook Street Toilets</u>										
4600	Agency Receipts	14,200	14,200	14,200	9,473	0	0	14,200	0	0
Total Income		14,200	14,200	14,200	9,473	0	0	14,200	0	0
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	450	413	900	468	0	0	1,000	0	0
4320	Water	3,200	1,791	4,000	1,721	0	0	4,000	0	0
4350	Maintenance - Reactive	100	407	100	361	0	0	500	0	0
4370	Cleaning	13,500	10,882	16,200	10,799	0	0	17,820	0	0
4375	Cleaning Materials	150	53	0	0	0	0	0	0	0
4425	Installation	0	0	112,500	0	0	0	160,000	0	0
4450	Consumables	1,000	1,101	600	811	0	0	1,800	0	0
4660	Insurance	144	144	300	300	0	0	330	0	0
4710	Health and Safety	300	363	0	265	0	0	370	0	0
4715	Security	50	0	50	21	0	0	50	0	0
4750	Waste Disposal	300	140	300	84	0	0	330	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4820	Maintenance Planned	60	0	100	0	0	0	0	0	0
5000	Transfer from EMR	0	0	0	0	0	0	-112,500	0	0
	Overhead Expenditure	21,754	15,293	135,800	16,858	0	0	93,700	0	0
	Movement to/(from) Gen Reserve	(7,554)	(1,094)	(121,600)	(7,386)	0		(79,500)		
470	<u>Civil Emergency</u>									
4450	Consumables	100	54	150	0	0	0	1,200	0	0
	Overhead Expenditure	100	54	150	0	0	0	1,200	0	0
	Movement to/(from) Gen Reserve	(100)	(54)	(150)	0	0		(1,200)		
480	<u>Plant and Tools</u>									
4350	Maintenance - Reactive	450	661	400	119	0	0	100	0	0
4450	Consumables	500	562	500	813	0	0	1,000	0	0
4570	Subscriptions/Licences	400	361	450	233	0	0	450	0	0
4580	Postage and Shipping	0	0	0	25	0	0	0	0	0
4660	Insurance	927	1,160	1,850	2,609	0	0	3,000	0	0
4710	Health and Safety	0	0	0	17	0	0	0	0	0
4720	Equipment	6,300	2,792	2,000	763	0	0	2,000	0	0
4730	Equipment Repairs	0	0	0	956	0	0	1,000	0	0
4820	Maintenance Planned	3,000	1,602	3,000	133	0	0	1,500	0	0
	Overhead Expenditure	11,577	7,137	8,200	5,668	0	0	9,050	0	0
	Movement to/(from) Gen Reserve	(11,577)	(7,137)	(8,200)	(5,668)	0		(9,050)		

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

Note: First Draft Budget Report 2024-25

	<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	957,194	966,719	1,028,563	996,914	0	0	1,150,010	0	0
Expenditure	957,194	636,414	1,306,446	502,386	0	0	1,688,171	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>330,304</u>	<u>(277,883)</u>	<u>494,528</u>	<u>0</u>		<u>(538,161)</u>		

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**Teignmouth Town Council Current Year
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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
110	<u>Civic and Democratic</u>									
1076	Precept	791,639	791,639	870,803	870,803	0	0	951,050	0	0
1080	Bank Interest Received	6,600	11,985	9,600	22,683	0	0	25,000	0	0
1100	Grants Received	0	2,977	2,000	0	0	0	0	0	0
1410	Fees & Charges	0	9	0	0	0	0	0	0	0
1430	Allotments	260	260	260	260	0	0	260	0	0
1440	CIL Receipts	0	0	0	2,347	0	0	0	0	0
1500	Sundry/Misc	16,442	16,442	0	531	0	0	0	0	0
1600	Donations	0	0	0	150	0	0	0	0	0
	Total Income	814,941	823,313	882,663	896,775	0	0	976,310	0	0
4065	Training - Cllr	250	0	750	78	0	0	1,500	0	0
4070	Travel and Subsistence Cllrs	0	0	50	0	0	0	50	0	0
4090	Professional Fees	3,500	3,380	3,500	8,397	0	0	5,000	0	0
4100	Grants - Non S 137	15,000	1,500	20,000	4,423	0	0	20,000	0	0
4150	Mayoral Allowance	3,200	1,344	3,200	335	0	0	3,200	0	0
4170	Advertising	350	291	150	0	0	0	150	0	0
4280	Decorative Features	0	75	0	0	0	0	0	0	0
4300	Room Hire	0	0	0	0	0	0	1,400	0	0
4340	Rent	88	88	50	0	0	0	12,600	0	0
4350	Maintenance - Reactive	750	746	2,000	85	0	0	500	0	0
4421	Car Park	0	5	0	8	0	0	0	0	0
4425	Installation	7,549	7,549	15,000	95	0	0	15,000	0	0
4450	Consumables	150	801	200	362	0	0	650	0	0

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**Teignmouth Town Council Current Year
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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4510	External Audit	1,600	1,600	1,800	1,680	0	0	2,000	0	0
4520	Internal Audit	1,200	1,300	1,320	0	0	0	1,500	0	0
4560	Election Cost	0	0	20,000	13,260	0	0	20,000	0	0
4570	Subscriptions/Licences	13,000	12,005	15,000	17,118	0	0	25,000	0	0
4580	Postage and Shipping	150	105	150	30	0	0	150	0	0
4620	Stationery	500	473	500	354	0	0	550	0	0
4640	Bank Charges	100	123	100	93	0	0	150	0	0
4645	Electronic Payment Commission	25	57	100	1	0	0	100	0	0
4680	Insurance	7,650	7,755	15,300	5,451	0	0	10,000	0	0
4700	Health and Safety	2,300	2,261	2,300	2,343	0	0	2,500	0	0
4715	Security	0	11	0	18	0	0	0	0	0
4720	Equipment	1,700	1,638	1,700	754	0	0	1,000	0	0
4820	Maintenance Planned	0	0	0	210	0	0	1,000	0	0
4870	Neighbourhood Plan	0	10,157	4,000	1,077	0	0	2,000	0	0
5000	Transfer from EMR	0	0	-380,000	0	0	0	0	0	0
Overhead Expenditure		59,062	53,267	-272,830	56,173	0	0	126,000	0	0
Movement to/(from) Gen Reserve		755,879	770,046	1,155,493	840,602	0		850,310		
210	Staff									
1500	Sundry/Misc	0	363	0	0	0	0	0	0	0
Total Income		0	363	0	0	0	0	0	0	0
4000	Salaries	220,000	220,250	283,000	167,984	0	0	335,000	0	0
4001	Contingency for Cost of Living	0	0	15,000	0	0	0	17,500	0	0

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4055	Training - Staff	4,000	3,454	5,000	444	0	0	6,000	0	0
4060	Travel and Subsistence Staff	1,000	709	250	87	0	0	250	0	0
4090	Professional Fees	40,000	33,957	5,000	500	0	0	1,000	0	0
4450	Consumables	50	54	50	0	0	0	50	0	0
4530	Clothing	1,000	854	500	314	0	0	500	0	0
4660	Insurance	1,014	1,014	2,050	2,050	0	0	2,255	0	0
4710	Health and Safety	400	342	100	95	0	0	100	0	0
4715	Security	20	15	0	0	0	0	0	0	0
4720	Equipment	10	10	0	0	0	0	0	0	0
	Overhead Expenditure	267,494	260,659	310,950	171,474	0	0	362,655	0	0
	Movement to/(from) Gen Reserve	(267,494)	(260,296)	(310,950)	(171,474)	0		(362,655)		
240	Events									
1100	Grants Received	0	0	1,000	0	0	0	0	0	0
1330	Equipment Hire	500	312	500	379	0	0	500	0	0
1410	Fees & Charges	0	0	0	237	0	0	500	0	0
1500	Sundry/Misc	0	1,875	0	0	0	0	0	0	0
1670	Donations	650	674	650	63	0	0	1,000	0	0
	Total Income	1,150	2,860	2,150	678	0	0	2,000	0	0
4090	Professional Fees	1,000	0	200	0	0	0	200	0	0
4170	Advertising	0	0	100	600	0	0	100	0	0
4202	Xmas Lights Switch On	5,000	3,127	7,500	2,674	0	0	9,000	0	0
4203	Contracted Events	5,000	5,000	5,000	7,660	0	0	5,000	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4204	Teignmouth in Bloom	2,000	1,500	1,200	329	0	0	0	0	0
4206	Remembrance	500	467	550	312	0	0	600	0	0
4207	Teignmouth & Shaldon Fireworks	3,100	3,735	3,750	323	0	0	3,750	0	0
4208	Battle of Britain	0	0	100	0	0	0	100	0	0
4210	Mayor's Event	2,650	2,329	2,650	83	0	0	2,650	0	0
4212	TiB Gardening Workshop	500	352	400	0	0	0	0	0	0
4220	Armed Forces	0	0	5,000	0	0	0	3,000	0	0
4222	Event #2	12,000	9,484	0	0	0	0	0	0	0
4224	Event #4	0	0	15,000	13,408	0	0	0	0	0
4290	Decorative Features	0	0	0	145	0	0	0	0	0
4340	Rent	940	890	1,000	550	0	0	1,000	0	0
4350	Maintenance - Reactive	50	100	200	0	0	0	200	0	0
4370	Cleaning	0	0	250	-228	0	0	250	0	0
4450	Consumables	10	27	50	0	0	0	50	0	0
4570	Subscriptions/Licences	750	321	500	184	0	0	500	0	0
4620	Stationery	0	44	0	0	0	0	0	0	0
4645	Electronic Payment Commission	0	0	0	-151	0	0	0	0	0
4660	Insurance	130	130	260	260	0	0	286	0	0
4710	Health and Safety	250	189	250	0	0	0	250	0	0
4720	Equipment	1,750	1,879	1,000	298	0	0	1,000	0	0
4730	Equipment Repairs	100	50	100	196	0	0	150	0	0
4750	Waste Disposal	150	0	150	0	0	0	150	0	0
Overhead Expenditure		35,880	29,624	45,210	26,646	0	0	28,236	0	0
Movement to/(from) Gen Reserve		(34,730)	(26,764)	(43,060)	(25,967)	0		(26,236)		

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
245	<u>Love Teignmouth/Love Dawlish</u>									
1346	Advertising Income	0	0	250	0	0	0	0	0	0
	Total Income	0	0	250	0	0	0	0	0	0
4570	Subscriptions/Licences	0	0	750	0	0	0	0	0	0
	Overhead Expenditure	0	0	750	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	(500)	0	0		0		
290	<u>IT Voice</u>									
4405	Installation	1,000	0	0	0	0	0	0	0	0
4570	Subscriptions/Licences	2,000	2,659	1,600	1,513	0	0	2,000	0	0
4660	Insurance	14	14	0	0	0	0	0	0	0
4720	Equipment	250	257	500	0	0	0	500	0	0
4820	Maintenance Planned	175	175	0	0	0	0	0	0	0
	Overhead Expenditure	3,439	3,106	2,100	1,513	0	0	2,500	0	0
	Movement to/(from) Gen Reserve	(3,439)	(3,106)	(2,100)	(1,513)	0		(2,500)		
300	<u>IT Data</u>									
4350	Maintenance - Reactive	800	764	250	136	0	0	250	0	0
4425	Installation	0	1,995	0	0	0	0	500	0	0
4450	Consumables	130	-43	100	0	0	0	100	0	0
4570	Subscriptions/Licences	10,000	11,199	12,000	3,272	0	0	8,000	0	0
4580	Postage and Shipping	24	16	0	0	0	0	0	0	0
4620	Stationery	19	19	0	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4660	Insurance	116	116	232	232	0	0	255	0	0
4720	Equipment	2,000	1,619	2,500	11	0	0	11,500	0	0
4730	Equipment Repairs	10	7	50	0	0	0	50	0	0
4820	Maintenance Planned	2,500	2,180	750	0	0	0	750	0	0
5000	Transfer from EMR	0	0	0	0	0	0	-2,500	0	0
5100	Transfer to EMR	0	0	2,500	0	0	0	0	0	0
Overhead Expenditure		15,599	17,873	18,382	3,651	0	0	18,905	0	0
Movement to/(from) Gen Reserve		(15,599)	(17,873)	(18,382)	(3,651)	0		(18,905)		
Bitton House										
1300	Rent	33,200	32,939	40,000	24,916	0	0	56,400	0	0
1320	Room Hire	3,500	5,525	2,000	9,615	0	0	15,000	0	0
1340	Car Park Permits	0	98	0	0	0	0	0	0	0
1350	Weddings	1,500	2,159	1,000	2,280	0	0	2,000	0	0
1500	Sundry/Misc	0	72	0	58	0	0	0	0	0
Total Income		38,200	40,793	43,000	36,869	0	0	73,400	0	0
4090	Professional Fees	5,000	3,491	2,500	231	0	0	5,000	0	0
4170	Advertising	83	83	90	0	0	0	100	0	0
4280	Decorative Features	70	0	70	0	0	0	75	0	0
4290	Electricity	8,000	6,750	20,000	3,738	0	0	22,000	0	0
4310	Gas	5,500	3,824	11,000	1,826	0	0	12,000	0	0
4320	Water	5,000	2,762	5,000	3,470	0	0	6,000	0	0
4330	NNDR	6,612	6,612	7,000	6,942	0	0	7,500	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4340	Rent	940	1,034	1,000	710	0	0	1,000	0	0
4350	Maintenance - Reactive	2,500	2,743	2,500	12,451	0	0	15,000	0	0
4370	Cleaning	9,000	8,463	0	240	0	0	1,000	0	0
4375	Cleaning Materials	100	155	500	105	0	0	500	0	0
4425	Installation	1,600	6,577	50,000	1,254	0	0	70,000	0	0
4450	Consumables	1,000	1,237	1,500	702	0	0	1,500	0	0
4570	Subscriptions/Licences	1,750	1,527	200	269	0	0	500	0	0
4580	Postage and Shipping	0	9	0	0	0	0	0	0	0
4625	Electronic Payment Commission	0	0	0	0	0	0	0	0	0
4650	Insurance	2,184	3,352	6,000	6,300	0	0	6,930	0	0
4710	Health and Safety	10,000	11,772	10,000	1,024	0	0	10,000	0	0
4715	Security	15,000	14,617	2,000	1,343	0	0	2,000	0	0
4720	Equipment	1,000	2,721	1,000	287	0	0	500	0	0
4730	Equipment Repairs	100	24	100	0	0	0	100	0	0
4750	Waste Disposal	1,500	1,576	1,500	1,034	0	0	1,750	0	0
4820	Maintenance Planned	10,000	7,129	5,000	4,619	0	0	348,000	0	0
4900	Unallocated Budget	0	0	0	88	0	0	0	0	0
5000	Transfer from EMR	0	0	-5,000	0	0	0	-245,000	0	0
Overhead Expenditure		86,939	86,455	121,960	46,632	0	0	266,455	0	0
Movement to/(from) Gen Reserve		(48,739)	(45,662)	(78,960)	(9,763)	0		(193,055)		
320	<u>Bitton Park</u>									
1410	Fees & Charges	6,000	6,180	8,000	6,196	0	0	11,500	0	0
1500	Sundry/Misc	0	917	0	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
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Note: First Draft Budget Report 2024-25

	<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	6,000	7,097	8,000	6,196	0	0	11,500	0	0
4090 Professional Fees	3,000	1,349	1,500	0	0	0	4,500	0	0
4280 Decorative Features	8,250	7,800	8,250	0	0	0	2,000	0	0
4330 NNDR	0	1,796	0	1,886	0	0	2,000	0	0
4350 Maintenance - Reactive	2,500	2,672	77,520	18,443	0	0	80,000	0	0
4421 Car Park	14,000	13,368	158,610	3,000	0	0	210,000	0	0
4425 Installation	500	0	0	854	0	0	1,000	0	0
4460 Consumables	100	0	100	75	0	0	100	0	0
4570 Subscriptions/Licences	0	40	0	0	0	0	0	0	0
4710 Health and Safety	1,000	646	0	641	0	0	1,000	0	0
4715 Security	0	47	0	65	0	0	100	0	0
4720 Equipment	0	70	0	83	0	0	0	0	0
4750 Waste Disposal	350	367	400	460	0	0	1,000	0	0
4820 Maintenance Planned	4,000	3,195	5,000	2,605	0	0	5,000	0	0
Overhead Expenditure	33,700	31,351	251,380	28,112	0	0	306,700	0	0
Movement to/(from) Gen Reserve	(27,700)	(24,253)	(243,380)	(21,916)	0		(295,200)		
325 Bitton Community Units									
4090 Professional Fees	25,000	1,751	25,000	8,095	0	0	50,000	0	0
4350 Maintenance - Reactive	0	0	0	696	0	0	1,000	0	0
4421 Car Park	6,000	0	0	0	0	0	0	0	0
4660 Insurance	250	0	500	500	0	0	550	0	0
4710 Health and Safety	0	0	0	833	0	0	1,000	0	0

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**Teignmouth Town Council Current Year
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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4715	Security	0	0	0	100	0	0	200	0	0
4750	Waste Disposal	0	0	0	385	0	0	750	0	0
Overhead Expenditure		31,250	1,751	25,500	10,609	0	0	53,500	0	0
Movement to/(from) Gen Reserve		(31,250)	(1,751)	(25,500)	(10,609)	0		(53,500)		
330	<u>Town</u>									
1210	Memorial Benches - New	20,000	18,217	17,000	2,908	0	0	5,250	0	0
1215	Memorial Benches - Refurb	0	25	0	60	0	0	0	0	0
1330	Equipment Hire	450	0	0	0	0	0	0	0	0
1410	Fees & Charges	2,400	0	0	0	0	0	0	0	0
1440	CIL Receipts	1,879	1,879	2,000	6,094	0	0	8,000	0	0
1550	DCC Grass Verge Contributions	1,047	1,047	2,500	0	0	0	2,550	0	0
Total Income		25,776	21,167	21,500	9,062	0	0	15,800	0	0
4090	Professional Fees	350	55	350	132	0	0	3,000	0	0
4204	Teignmouth in Bloom	0	0	0	68	0	0	8,000	0	0
4235	Catenary Wires Removal	2,500	1,400	3,000	0	0	0	2,000	0	0
4280	Decorative Features	29,000	30,597	30,000	11,650	0	0	15,000	0	0
4290	Electricity	1,500	1,304	750	-212	0	0	500	0	0
4320	Water	0	0	100	0	0	0	100	0	0
4350	Maintenance - Reactive	400	404	350	3,699	0	0	1,000	0	0
4370	Cleaning	0	0	3,000	220	0	0	1,000	0	0
4450	Consumables	200	134	200	10	0	0	200	0	0
4570	Subscriptions/Licences	500	70	500	50	0	0	100	0	0

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**Teignmouth Town Council Current Year
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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4660	Insurance	100	99	200	200	0	0	220	0	0
4710	Health and Safety	650	650	0	10	0	0	0	0	0
4730	Equipment Repairs	0	400	0	0	0	0	0	0	0
4815	Memorial Bench New	17,000	10,590	17,000	295	0	0	5,250	0	0
4816	Memorial Bench Refurbishment	15,000	14,165	16,800	8,353	0	0	17,000	0	0
4820	Maintenance Planned	3,500	3,402	6,500	3,909	0	0	1,000	0	0
Overhead Expenditure		70,700	63,271	78,750	28,384	0	0	54,370	0	0
Movement to/(from) Gen Reserve		(44,924)	(42,103)	(57,250)	(19,322)	0		(38,570)		
CCTV										
4230	Electricity	250	712	500	-12	0	0	1,000	0	0
4330	NNDR	836	836	0	-201	0	0	0	0	0
4340	Rent	2,040	2,016	0	0	0	0	1,900	0	0
4350	Maintenance - Reactive	0	324	0	120	0	0	500	0	0
4370	Cleaning	900	602	1,000	0	0	0	1,000	0	0
4421	Car Park	0	0	0	2	0	0	0	0	0
4425	Installation	0	956	0	0	0	0	84,000	0	0
4450	Consumables	50	45	50	0	0	0	50	0	0
4570	Subscriptions/Licences	260	265	200	0	0	0	200	0	0
4660	Insurance	267	292	0	0	0	0	500	0	0
4710	Health and Safety	250	391	0	0	0	0	0	0	0
4715	Security	300	416	0	0	0	0	200	0	0
4720	Equipment	30,000	244	72,438	27,438	0	0	2,000	0	0
4730	Equipment Repairs	200	0	0	0	0	0	0	0	0

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4750	Waste Disposal	0	725	0	0	0	0	0	0	0
4820	Maintenance Planned	1,000	860	0	6	0	0	7,500	0	0
5000	Transfer from EMR	-30,000	0	-72,438	0	0	0	-55,062	0	0
	Overhead Expenditure	6,353	8,683	1,750	27,354	0	0	43,788	0	0
	Movement to/(from) Gen Reserve	<u>(6,353)</u>	<u>(8,683)</u>	<u>(1,750)</u>	<u>(27,354)</u>	0		<u>(43,788)</u>		
410	<u>Point Toilets</u>									
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	250	0	200	0	0	0	1,000	0	0
4300	Water	3,000	2,316	1,500	2,772	0	0	4,000	0	0
4350	Maintenance - Reactive	500	613	200	88	0	0	200	0	0
4370	Cleaning	13,500	10,884	8,000	10,799	0	0	17,820	0	0
4375	Cleaning Materials	125	53	0	0	0	0	0	0	0
4425	Installation	0	22	127,000	0	0	0	128,567	0	0
4450	Consumables	1,000	1,129	400	811	0	0	1,800	0	0
4660	Insurance	144	144	300	300	0	0	330	0	0
4710	Health and Safety	0	15	0	0	0	0	0	0	0
4715	Security	100	42	50	4	0	0	50	0	0
4730	Equipment Repairs	100	0	150	0	0	0	150	0	0
4750	Waste Disposal	300	140	150	84	0	0	175	0	0
4820	Maintenance Planned	150	87	0	0	0	0	0	0	0
5000	Transfer from EMR	0	0	0	0	0	0	-127,000	0	0
	Overhead Expenditure	21,669	15,445	138,700	16,886	0	0	47,092	0	0

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(21,669)</u>	<u>(15,445)</u>	<u>(138,700)</u>	<u>(16,886)</u>	<u>0</u>		<u>(47,092)</u>		
420	<u>Eastcliff Toilets</u>									
1150	Agency Receipts	14,200	14,200	14,200	9,467	0	0	14,200	0	0
Total Income		<u>14,200</u>	<u>14,200</u>	<u>14,200</u>	<u>9,467</u>	<u>0</u>	<u>0</u>	<u>14,200</u>	<u>0</u>	<u>0</u>
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	0	0	600	0	0	0	1,000	0	0
4300	Water	1,000	1,120	1,000	0	0	0	2,000	0	0
4300	Maintenance - Reactive	0	0	500	0	0	0	500	0	0
4300	Cleaning	0	0	3,000	0	0	0	3,000	0	0
4425	Installation	0	0	110,000	0	0	0	130,900	0	0
4450	Consumables	0	0	350	0	0	0	350	0	0
4660	Insurance	0	0	300	300	0	0	330	0	0
4720	Equipment	0	0	0	7	0	0	0	0	0
4750	Waste Disposal	0	0	150	0	0	0	150	0	0
5000	Transfer from EMR	0	0	-16,320	0	0	0	-110,000	0	0
Overhead Expenditure		<u>3,500</u>	<u>1,120</u>	<u>100,330</u>	<u>2,335</u>	<u>0</u>	<u>0</u>	<u>48,230</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>10,700</u>	<u>13,080</u>	<u>(86,130)</u>	<u>7,131</u>	<u>0</u>		<u>(34,030)</u>		
430	<u>Jubilee Shelter Toilets</u>									
1150	Agency Receipts	14,200	14,200	14,200	9,465	0	0	14,200	0	0
Total Income		<u>14,200</u>	<u>14,200</u>	<u>14,200</u>	<u>9,465</u>	<u>0</u>	<u>0</u>	<u>14,200</u>	<u>0</u>	<u>0</u>
4090	Professional Fees	0	0	4,500	0	0	0	0	0	0

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		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4290	Electricity	1,000	893	2,000	963	0	0	1,000	0	0
4320	Water	1,000	-4,998	1,200	22,126	0	0	8,800	0	0
4350	Maintenance - Reactive	200	154	200	280	0	0	200	0	0
4370	Cleaning	13,500	10,884	16,200	10,799	0	0	17,820	0	0
4375	Cleaning Materials	125	53	0	0	0	0	0	0	0
4450	Consumables	1,000	1,101	600	811	0	0	1,800	0	0
4660	Insurance	44	44	90	90	0	0	330	0	0
4710	Health and Safety	700	558	0	322	0	0	370	0	0
4715	Security	50	0	50	0	0	0	50	0	0
4720	Equipment	0	0	0	2	0	0	0	0	0
4730	Equipment Repairs	100	0	150	0	0	0	150	0	0
4750	Waste Disposal	300	140	300	84	0	0	330	0	0
4820	Maintenance Planned	50	4	100	0	0	0	0	0	0
Overhead Expenditure		18,069	8,833	25,390	35,476	0	0	30,850	0	0
Movement to/(from) Gen Reserve		(3,869)	5,367	(11,190)	(26,012)	0		(16,650)		
440	<u>Quay Road Toilets</u>									
1150	Agency Receipts	14,200	14,200	14,200	9,465	0	0	14,200	0	0
Total Income		14,200	14,200	14,200	9,465	0	0	14,200	0	0
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	0	0	600	0	0	0	0	0	0
4320	Water	0	0	1,000	0	0	0	0	0	0
4350	Maintenance - Reactive	0	0	500	0	0	0	0	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4370	Cleaning	0	0	3,000	0	0	0	0	0	0
4425	Installation	0	0	94,000	0	0	0	0	0	0
4450	Consumables	0	0	350	0	0	0	0	0	0
4660	Insurance	173	173	300	300	0	0	0	0	0
4750	Waste Disposal	0	0	150	0	0	0	0	0	0
5000	Transfer from EMR	0	0	-26,426	0	0	0	0	0	0
Overhead Expenditure		2,673	173	74,224	2,328	0	0	20,000	0	0
Movement to/(from) Gen Reserve		11,527	14,026	(60,024)	7,137	0		(5,800)		
Den Toilets										
1090	Agency Receipts	14,200	14,200	14,200	9,465	0	0	14,200	0	0
1500	Sundry/Misc	127	127	0	0	0	0	0	0	0
Total Income		14,327	14,326	14,200	9,465	0	0	14,200	0	0
4090	Professional Fees	5,000	0	1,500	2,028	0	0	40,000	0	0
4290	Electricity	1,250	881	1,000	0	0	0	2,000	0	0
4320	Water	3,500	2,844	4,500	5,749	0	0	10,000	0	0
4350	Maintenance - Reactive	1,000	692	1,000	600	0	0	1,000	0	0
4370	Cleaning	27,940	24,045	33,600	12,221	0	0	36,960	0	0
4375	Cleaning Materials	200	107	0	0	0	0	0	0	0
4425	Installation	0	0	420,000	0	0	0	499,800	0	0
4450	Consumables	2,000	2,427	2,400	1,239	0	0	3,600	0	0
4660	Insurance	46	44	100	100	0	0	500	0	0
4710	Health and Safety	300	363	0	265	0	0	370	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4715	Security	100	192	50	0	0	0	50	0	0
4750	Waste Disposal	600	280	600	84	0	0	660	0	0
4820	Maintenance Planned	500	446	0	0	0	0	0	0	0
5000	Transfer from EMR	0	0	-225,000	0	0	0	-420,000	0	0
5100	Transfer to EMR	225,000	0	0	0	0	0	0	0	0
Overhead Expenditure		267,436	32,321	239,750	22,287	0	0	174,940	0	0
Movement to/(from) Gen Reserve		(253,109)	(17,995)	(225,550)	(12,822)	0		(160,740)		
<u>Lower Brook Street Toilets</u>										
4600	Agency Receipts	14,200	14,200	14,200	9,473	0	0	14,200	0	0
Total Income		14,200	14,200	14,200	9,473	0	0	14,200	0	0
4090	Professional Fees	2,500	0	750	2,028	0	0	20,000	0	0
4290	Electricity	450	413	900	468	0	0	1,000	0	0
4320	Water	3,200	1,791	4,000	1,721	0	0	4,000	0	0
4350	Maintenance - Reactive	100	407	100	361	0	0	500	0	0
4370	Cleaning	13,500	10,882	16,200	10,799	0	0	17,820	0	0
4375	Cleaning Materials	150	53	0	0	0	0	0	0	0
4425	Installation	0	0	112,500	0	0	0	160,000	0	0
4450	Consumables	1,000	1,101	600	811	0	0	1,800	0	0
4660	Insurance	144	144	300	300	0	0	330	0	0
4710	Health and Safety	300	363	0	265	0	0	370	0	0
4715	Security	50	0	50	21	0	0	50	0	0
4750	Waste Disposal	300	140	300	84	0	0	330	0	0

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

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Note: First Draft Budget Report 2024-25

		<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4820	Maintenance Planned	60	0	100	0	0	0	0	0	0
5000	Transfer from EMR	0	0	0	0	0	0	-112,500	0	0
	Overhead Expenditure	21,754	15,293	135,800	16,858	0	0	93,700	0	0
	Movement to/(from) Gen Reserve	(7,554)	(1,094)	(121,600)	(7,386)	0		(79,500)		
470	<u>Civil Emergency</u>									
4450	Consumables	100	54	150	0	0	0	1,200	0	0
	Overhead Expenditure	100	54	150	0	0	0	1,200	0	0
	Movement to/(from) Gen Reserve	(100)	(54)	(150)	0	0		(1,200)		
480	<u>Plant and Tools</u>									
4350	Maintenance - Reactive	450	661	400	119	0	0	100	0	0
4450	Consumables	500	562	500	813	0	0	1,000	0	0
4570	Subscriptions/Licences	400	361	450	233	0	0	450	0	0
4580	Postage and Shipping	0	0	0	25	0	0	0	0	0
4660	Insurance	927	1,160	1,850	2,609	0	0	3,000	0	0
4710	Health and Safety	0	0	0	17	0	0	0	0	0
4720	Equipment	6,300	2,792	2,000	763	0	0	2,000	0	0
4730	Equipment Repairs	0	0	0	956	0	0	1,000	0	0
4820	Maintenance Planned	3,000	1,602	3,000	133	0	0	1,500	0	0
	Overhead Expenditure	11,577	7,137	8,200	5,668	0	0	9,050	0	0
	Movement to/(from) Gen Reserve	(11,577)	(7,137)	(8,200)	(5,668)	0		(9,050)		

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**Teignmouth Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 8)**

Note: First Draft Budget Report 2024-25

	<u>2022-2023</u>		<u>2023-2024</u>				<u>2024-2025</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	957,194	966,719	1,028,563	996,914	0	0	1,150,010	0	0
Expenditure	957,194	636,414	1,306,446	502,386	0	0	1,688,171	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>330,304</u>	<u>(277,883)</u>	<u>494,528</u>	<u>0</u>		<u>(538,161)</u>		

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